DGA Community Meeting

July 12, 2011
# DGA Community Meeting: Agenda
## July 12, 2011

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Pre-Award General Updates
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DGA Advisory Group Update
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Participant Support
Account Code Guidance

Background

• ORSA has received a lot of feedback in ORSA that this is a point of confusion
• Guidance drafted based on OUS definitions, sponsor guidelines and community feedback
• Document has been reviewed and incorporated feedback from BAO (and sub-units), Post-Award, Pre-Award and ORCR

Guidance Document Details

• **Defines** groups commonly referred to as Participants
• Outlines the correct **Account Codes** for expenditures relate to each group
• Provides a **Quick Guide Matrix** for easy reference (last page)
Participant Support
Account Code Guidance

High-Level Definition Review

- **Group 1**: OUS students engaged in sponsored training and education
- **Group 2**: OUS students engaged in sponsored project research
- **Group 3**: OUS affiliated individuals attending conferences and workshops
- **Group 4**: Non-OUS affiliated individuals attending conferences and workshops
- **Group 5**: Human subjects and research participants

Let’s work through some examples in small groups...
**Participant Support Account Code**

*Example One*

**The situation:**

- Post-Doc Trainee on an NIH T32 grant targeted to develop scientists in the area of microbiology
- Trainees receive stipends on a monthly basis at a pre-set level
- Trainee is going to UCLA to meet with another Post-Doc doing research in the same area

**What Account Code (or series) should be used to charge the stipend payments?**

**What Account Code (or series) should be used to charge the hotel cost in LA? What about the plane ticket?**

Charge Stipends to: 55102 – Stipends
Charge Travel to: 55105 – Travel Payment for Participant
Participant Support Account Code

Example Two

The situation:

- NSF grant with an objective to examine Green Technology at UO
- Grant includes summer workshops wherein 15 visiting faculty will spend a week gaining hands-on experience with Green Tech
- Faculty are recruited from institutions across the US

What Account Code (or series) should be used to charge the rooming in the UO dorms?

What Account Code (or series) should be used to charge lab supplies used to develop the Green techniques? What about those used by the participants?

Charge Dorm Use to:
28634 – Non OUS Participant Support - Room and Board

Charge Development Supplies to: 201XX - Supplies

Charge Workshop Supplies to:
28631 Non-OUS Participant Support - Other
Participant Support Account Code
Example Three

The situation:
• Undergraduate student \textit{working} on a grant sponsored by Oregon Department to Transportation
• Travels with the PI (same car) to Bend to study the highway curvature

\textbf{What Account Code (or series) should be used to charge the mileage costs?}

\textbf{What if the student drives separately?}

\textbf{What if the student isn’t working but an unpaid intern gaining perspective while writing a senior paper in architecture?}

Charge PI Mileage to: 39415 In-State Employee Program Travel
Charge Student Mileage to: 39415 In-State Employee Program Travel
Charge Lab Tech Mileage to: 39445 In-State Non-Employee Program Travel
Participant Support Account Code

Example Four

The situation:

• USDE grant aimed at developing and testing online curriculum for elementary students in reading
• Chicago Public School District will enroll 100 students in the course and provide feedback on the material
• Grant will pay CPSD $100 for every student enrolled

What Account Code (or series) should be used to pay CPSD?

Charge CPSD to:
24599 - Other Professional Services (Participant Incentives!)
Participant Support Account Code

*Example Five*

**The situation:**
- UO PI is attending a conference on earth’s rotation in Oaxaca, Mexico – hosted by the University of Mexico’s NSF conference grant
- University of Mexico is covering room and board and per diems
- PI’s Americas Earth Sciences Institute (Non-Profit Foundation) will be charged the plane ticket travel cost

*What Account Code (or series) should be used to cover the plane ticket?*

Charge Plane Ticket to:
39615 - Foreign Employee Program Travel
DGA Distribution List Updates
DGA Distribution List Update

Background:
- Importance of DGA Email Distribution List
- Difficulty in keeping an up to date, accurate list

Benefits of the EPCS Distribution List System:
- Familiar technology already being used at UO
- Ability of DGAs to self-identify
- Current, real time information

Contact Analinda Camacho in ORSA with any further questions or comments!
Campus Training Schedule
Open Discussion