DGA Community Meeting  
February 11, 2014  
11:00 – 11:50 a.m.  
111 Lillis Hall  

MINUTES

1. Welcome/Intro (Analinda Camacho)
   - New staff (Melodie Ranisavljevic)
   - Retro pay update
   - OBM update

2. Deadlines (Glen Bennett)

   I. EPCS Records Finalized:
   a) Minimum of 3 business days prior to the external deadline:
       April 8, 2013 Memorandum from the Senior Vice President and Provost and from the Vice President for Research and Innovation: “…all proposals and any related materials, such as the budget, budget justification, and if applicable, current and pending support statements, must be upload into EPCS and the EPCS record FINALIZED at least three business days prior to the external deadline…”

   II. Cost Share Request Forms Submitted to SPS:
   a) Minimum of 5 business days prior to the external deadline.
   o NIH Salary Cap Calculator
      Cost Share required in the EPCS record and shown in proposal applications submitted to NIH for UO personnel over the NIH salary CAP.

   III. Off-campus F&A Exception Request Forms Submitted to SPS:
   a) Minimum of 5 business days prior to the external deadline.

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   o Submit NIH eCommons System Registration Form to SPS for Graduate and Undergraduate students who will be listed on an NIH RPPR with one or more person


b) NOT-OD-13-097:

- Beginning in October 2014, RPPRs lacking the eRA Commons ID for Graduate and Undergraduate Students will receive an error and the RPPR will not be accepted by the NIH without this information.

3. QRC Update (Glen Bennett)

I. QRC posted on SPS website

a) Annual increase to personnel section of proposal budgets.

b) Annual COLA to non-personnel section of proposal budgets.

c) Updated student and GTF rates.

d) Title 2 Part 200 Grants and Agreements: [http://www.ecfr.gov/cgi-bin/ECFR?SID=d1de88315d3a2114dd4ef32f76072349&page=browse](http://www.ecfr.gov/cgi-bin/ECFR?SID=d1de88315d3a2114dd4ef32f76072349&page=browse).

Office of Management and Budget Circulars

- F&A rate definitions: 2 CFR Appendix III to Part 200.

- Cost share: 2 CFR 200.306 Cost Sharing or matching.

- MTDC: 2 CFR §200.68 Modified Total Direct Cost (MTDC)

  **MTDC** means all direct salaries and wages, applicable fringe benefits, materials and supplies, services, travel, and subawards and subcontracts up to the first $25,000 of each subaward or subcontract (regardless of the period of performance of the subawards and subcontracts under the award). MTDC excludes equipment, capital expenditures, charges for patient care, rental costs, tuition remission, scholarships and fellowships, participant support costs and the portion of each subaward and subcontract in excess of $25,000. Other items may only be excluded when necessary to avoid a serious inequity in the distribution of indirect costs, and with the approval of the agency cognizant for indirect costs.

- Participant Support: 2 CFR §200.75 Participant Support Costs

  Participant support costs means direct costs for items such as stipends or subsistence allowances, travel allowances, and registration fees paid to or on behalf of participants or trainees (but not employees) in connection with conferences, or training projects.
e) Updates to SPS Generic Budget Templates and EPCS Budget Module

4. EPCS Approval Screens (Kari Vandergust)

   See meeting materials for this information.

Questions?

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Future DGA Meetings

March 11, 2014 11:00 a.m. – 12:00 noon – EMU Walnut Room

April 8, 2014 11:00-11:50 a.m. – Room TBA

May 13, 2014 11:00 a.m. – 12:00 noon – EMU Walnut Room

June 10, 2014 11:00 a.m. – 12:00 noon – EMU Walnut Room

July 8, 2014 11:00 a.m. – 12:00 noon – EMU Walnut Room