Welcome (Analinda Camacho)

- Your continued suggestions for improvement have been invaluable to us as we strive to improve services. Please continue to send to Sponsored Projects Services.
- New Internal Auditors to present next meeting. One of the first tasks will be to review internal controls.
- PI Certification: March 31 deadline. Currently just over 80% complete. Pam & Ariana will be calling PIs left with reminders, and closer to the deadline. Analinda follow up with any non-complying departments. Reminder that this is an annual certification.

Pre-Award Updates (Glen Bennett, Kari Vandergust)

- EPCS User Maintenance Screen updated. All EPCS Users are required to review their profile information on the EPCS User Maintenance screen every six months and click the “Continue” link when done.
- DGA Lookup webpage of SPS website updated. DGA information display is connected to information entered on the EPCS User Maintenance Screen.
- Quick Reference Card (QRC), Generic Budget forms, Cost Share and F&A website guidance has been updated.
- NSF proposal modernization process is in the very early stages with the expected completion date 2-3 years out.
Jean Feldman, Head Policy Office, Office of Budget, Finance, and Award Management, guided to date, as of March 10, 2015, there are currently only two official up-to-date formal sources regarding the Uniform Guidance.

  - [http://www.ecfr.gov/cgi-bin/ECFR?page=browse](http://www.ecfr.gov/cgi-bin/ECFR?page=browse); Browse Title 2 - Grants and Agreements, click Go button, select Subtitle A - Office of Management and Budget Guidance for Grants and Agreements, click the link for Chapter II, parts 200-299. Select UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, click the link for 200.0 to 200.521
- FAQs by the COFAR on OMB’s Uniform Guidance at 2 CFR 200 (version November 26, 2014):
  - [https://cfo.gov/cofar/#RUUG](https://cfo.gov/cofar/#RUUG)

Other information from NSF associated with Uniform Guidance Implementation

- Administrative and Clerical costs must not also be recovered in indirect costs. Costs must be necessary and appropriate to complete the project scope of work.
- Temporary dependent care costs associated with travel to conferences are allowable if consistent with institution’s own policy.
- Participant Support including stipends, subsistence, travel, and other should only be budgeted when required by the sponsor/solicitation in the RFP.
- Costs of computing devices are allowable in materials and supplies if justified as essential and allocable to the project.
- NSF pays institution’s federally-negotiated indirect costs rates unless NSF guidelines state otherwise. All subcontractors may use either the 10% de minimis F&A rate budgeted or their federally-negotiated indirect cost rate budgeted.
- At the proposal/application stage, FastLane will continue to expand automated compliance checking.
PRA conference

- NSF admin clerical costs have traditionally not appeared; would be covered on Indirect Costs.

Participation Support (Bob Lawson)

- Two key issues
  - All participant support must be approved by the sponsor.
  - Can’t re-budget participation support for any reason without approval by the sponsor. And you can’t spend participant support on a grant if you have no participant support budgeted and approved.
- Training grants question – Bob will work with the DGA or contact your post-award team
  - Training grants will have specific requirements; rules vary widely between agencies.
- Participant support generally:
  - Includes travel, stipends, registration fees, subsistence allowances; and
  - Should only be budgeted when required by the sponsor/solicitation in the RFP.
- Participant incentives:
  - Participant incentives are different from participant support.
    - Business office has added new guidance to their website regarding subject payments at the UO
- Questions:
  - Human subject payments are considered participant incentives, not participant support.
  - Financial aid, stipends and work study. Stipends may affect a student’s financial aid eligibility. Those questions should be addressed to the financial aid office.
  - Stipends may be restricted by the grant. Please contact Bob Lawson or your post award team for any guidance.
Effort Tab (Bob Lawson)

- New tab in EPCS to track key personnel effort. Budget years for the life cycle of the grant are loaded; key personnel will be listed. Any changes will have notes added to the bottom of the grant such as FTE changes approved by sponsor as of date indicated.
- Numbers can be loaded to give an instant look at committed effort. Effort is pulled from Banner payroll shortly after the month closing.
- Key personnel tab – final effort. Post-award SPAs will load effort data per the award notification. DGAs will have read-only rights. If you notice that a change needs to be made, please contact your post-award SPA.
- The only personnel that should be listed on the award notification are those who have committed effort as per the award notification. Do not generically include all key personnel.
- Key personnel could include Program Directors. Any key personnel not being tracked for effort can be removed from the key personnel list.
- Any questions should be followed up with their Post-award SPAs.

F&A Update (Analinda Camacho & Stuart Mellor)

- UO is in the process of submitting a new F&A rate proposal. Until the new rate has been approved by the federal cognizant agency, current rates will function as the provisional rate. We will keep you informed.

Direct Charging Under Uniform Guidance (Carrie Chesbro, Analinda Camacho)

- Implementation and interpretation of the regulations; most agencies are still wrestling with the uniform guidance interpretation and implementation
- Uniform guidance was implemented at UO for all federal grants as of December 26, 2014
- Administrative salaries
  - May be direct charged, but must be integral to project, included and approved by agency in budget and award notification, and are not recovered in indirect costs. Admin effort must be beyond the normal administrative load. Even though major projects designation was not included in the uniform guidance, the criteria are similar.
• Computing devices
  o May be direct charged. Would be treated as supplies (less than $5000). They do not have to be solely (100%) dedicated to the project but must be charged proportionally, according to the use in project. Justification should include description of how proportionate use was determined and how computer is essential to fulfill project goal.
• Participant Support
  o Must be approved by the sponsor and may not be used for any other purpose.
  o If budgeted amount not used, reminder must be returned to sponsor.
• Publication Costs
  o Allowed after period performance end date but before closeout
  o Included electronic & print media
• Recruiting: short term VISA
  o Speak with SPA if applicable to you
• Relocation Costs
  o Employees (current) updated to match IRS guidelines

90-Day Closing
• Very important for everything including journal vouchers and budget transfers

Closing Remarks (Analinda Camacho)

Next meeting – Tuesday June 9, 2015, 10:00 a.m. – 12:00 noon, EMU Walnut Room

For any questions please contact sponsoredprojects@uoregon.edu or call 541-346-5131.